



Foundation for children
with intellectual and
developmental disabilities

**NEW JUNIOR CLUB
INCENTIVE CERTIFICATION**

JUNIOR CIVITAN CLUB

As a successful sponsor of a new *Junior* Civitan Club in the Chesapeake District, you have earned the right to designate a \$400 grant to be awarded to Civitan International Research Center (CIRC) on behalf of your club or your new Junior club to be designated toward either: a) Sno-Do donations, b) Dance-a-Thon donations, or to c) Civitan International to be used toward registration for the International Junior Convention.

You are now ready to submit your application for the grant by presenting this certification form along with the FCIDD Grant Application Form to the Chesapeake District Junior Civitan Chairperson certifying your club has initiated development of a New Junior Civitan Club.

As a New Junior Club Sponsor, you have assisted the New Junior Club with the following required criteria:

1. The New Junior Club has held a formal chartering ceremony with a minimum of 15 members. If the club charters in the fourth quarter (April-June) no more than 40% of the charter members can be graduating seniors. Attach the roster.
2. The New Junior Club has elected and trained its club officers.
3. The New Junior club's fees and dues are current.
4. The New Junior club has held at least eight club meetings within six months of its charter date.
5. The New Junior club has remitted at least two activity reports within six months of its charter date. Attach copies.
6. The New Junior club has held at least one service project or fundraiser within six months of its charter date. Attach details.
7. At least 50% of the New Junior club's members belong to the Creed Club.
8. The sponsor club has donated to both Sno-Do and Dance-a-thon (over and above the grants) in their fiscal (October-September) year.
9. The Sponsor Club has appointed at least one Sponsor Club Liaison.

Certification of Sponsor Club

Our newest *Junior* Civitan Club has completed all of the above requirements and as their Sponsor Club, I agree that they are becoming an active *Junior* Civitan. I approve of this grant application.

Club: _____ New Junior Club : _____

Signature of Sponsor Club President

Printed Name

Date

New Junior
Club

President: _____ Date Chartered: _____
Signature & Printed

Designation of Award

Sno-Do: Amount \$ _____

Dance-a-Thon: Amount \$ _____

Civitan International: Amount \$ _____

After Sponsor Club Certification, mail this original form along with the completed FCIDD Grant Application to the Chesapeake District Junior Chair. It is suggested that the sponsor club retain a copies for their records.

Certification of District Junior Chair

I hereby certify that this Sponsor Club is eligible for the New *Junior* Civitan Club Grant and approve of this grant application.

Signature of District Junior Chair

Printed Name

Date

Upon certification by District Civitan Junior Chair, both the certification form and the grant application forms are sent to the FCIDD President.